



## Christ Church Charnock Richard C E Primary School Breakfast Club

1. Child's Name: \_\_\_\_\_ Class: \_\_\_\_\_

Allergies or medical conditions: \_\_\_\_\_

2. Child's Name: \_\_\_\_\_ Class: \_\_\_\_\_

Allergies or medical conditions: \_\_\_\_\_

3. Child's Name: \_\_\_\_\_ Class: \_\_\_\_\_

Allergies or medical conditions: \_\_\_\_\_

Parent / Carer name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Second Emergency Contact Name & number: \_\_\_\_\_

### **SESSIONS COST £5 PER CHILD OR £4.50 PER CHILD IF 2 OR MORE SIBLINGS ATTEND**

Please tick which days you would like to book your child in to out of school club.

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
BFC					

**FEE'S ARE PAYABLE VIA ONLINE PAYMENTS ONLY THROUGH SCOPAY.**

**FEE'S ARE TO BE PAID IN ADVANCE EITHER WEEKLY / MONTHLY OR HALF TERMLY AND ACCOUNTS SHOULD NOT GO INTO ARREARS. 2 WEEKS CANCELLATION NOTICE IS REQUIRED FOR PERMANENT CHANGES.**

- I understand that Christ Church Charnock Richard Breakfast Club is a play care facility and that whilst my child is there the Breakfast Club is legally responsible for him/her.
- The session starts at 7.30am and runs until 8.45am. Children can be brought at any time within the session, although please note that the charge remains the same.
- My child will be provided with a healthy breakfast and a drink whilst at the club unless otherwise requested. Breakfast will only be served until 8.15am.

- My child will be given stimulating and challenging play opportunities in a fun and safe environment.
- My child will be dropped off at the door and he/she will be in the care of Breakfast Club until they are taken to the appropriate classroom for the start of the school day.
- I will inform the Office if my child is not able to attend a booked session **however this is still chargeable.**
- I will pay fees upfront weekly / monthly or if agreed with the office half termly. I will give 2 weeks' notice to cancel my child's place or make any permanent changes
- I will complete the booking forms and return them promptly to the Breakfast Club prior to my child attending. I will pay in advance for all booked sessions regardless of the attendance of my child. I understand that all bookings are made on a 'first come, first served' basis.
- Occasional users are welcome to use the Breakfast Club however priority will be given to regular users and should the occasional users become a regular user (ie the same day for 4 consecutive weeks), they will need to fill in the booking form and adhere to regular user terms and conditions.
- It is my responsibility to keep the Breakfast Club informed of any changes to information regarding my child, e.g. contact numbers.
- Whilst we try to ensure the safety and security of items that children bring to the club, we cannot be held responsible for anything that is lost, broken or stolen.
- To ensure consistency and continuity of care, the Breakfast Club follows the school's behaviour and discipline policy.
- Should there be any incidents at the Breakfast Club involving my child I will be informed of the situation.
- If my child has an accident then he/she will be treated by a qualified first aider and I will be informed of the situation when I collect my child.
- Any information and details regarding my child will be treated as confidential. However, there may be times, for example in cases of child protection concerns, when details of my child may be passed on to other agencies. For example, police, social services and health care professionals.

I have read and understood the above terms and conditions and I agree to abide by them.

Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Date: \_\_\_\_\_